

Greater Glasgow NHS Board

Board Meeting

Tuesday, 20 May, 2003

Board Paper No. 03/38



Head of Board Administration, GGNHSB

NHS Greater Glasgow Audit Committee - Membership

Recommendation:

The NHS Board is asked to

- i) note the revision in the membership of the NHS Greater Glasgow Audit Committee;
- ii) agree the two revisions to the Composition of the Committee.

Background

1. In the Corporate Governance Framework paper submitted to the NHS Board at its March 2003 meeting the current Committee arrangements were endorsed for the year 2003/04 recognising the changes that would come about as a result of the White Paper – Partnership For Care.
2. The NHS Board, at that meeting, gave authority to the NHS Board Chairman to appoint, where necessary, members to Committee vacancies to ensure the smooth and effective operation of the NHS Board's business.

Audit Committee

3. Unfortunately, the Audit Committee meeting held on 23 April 2003 was again inquorate and the officers agreed to put in place arrangements to try and ensure the remaining meetings of the Audit Committee for this financial year were quorate.

As a first step the NHS Board is asked to note that the Chairman has appointed Rosslyn Crockett to the remaining vacancy on the Audit Committee.

4. It is also recommended that the Composition of the Audit Committee be altered. Currently the Composition states:

“The Board shall nominate a minimum of nine Members. The Convener will be appointed from one of the five Members drawn from the Board. The Chairs of each of the Trusts’ Audit Committee shall be Members. The Chairman of the Board shall not be a Member but shall have the right to attend meetings. As the Committee is responsible for the regularity of spend for NHS Greater Glasgow, other Board Members shall also have the right to attend.”

5. The NHS Board is asked to agree that where the Chair of a Trust Audit Committee is unable to attend a meeting of NHS Greater Glasgow Audit Committee or their Trust would not be represented, a member of the Trust Audit Committee attend on their behalf. The amendment to the Composition would read:-

3rd sentence - *“The Chairs of each of the Trusts’ Audit Committees shall be members; in their absence or in circumstances where a Trust would not be represented, a member of their Trust Audit Committee may attend on their behalf”.*

6. The quorum is currently 5 Members, of whom 3 must be Members of Greater Glasgow NHS Board. It is recommended that the quorum is reduced to 4, of whom 2 must be Members of the NHS Board.

Conclusion

7. The NHS Board is asked to note the revision in membership (Appendix I) and agree the two amendments to the Composition of the Committee.

In addition, the officers have written to the Members of the Audit Committee giving further notice of the date of the next meeting of the Audit Committee (2.00 p.m., Tuesday, 1st July 2003) and asking the Members to notify the officers of their availability or otherwise for that meeting.

John C Hamilton
Head of Board Administration
May 2003 0141-201-4608

GREATER GLASGOW NHS BOARD

AUDIT COMMITTEE

Members

Charles Scott	Convener Primary Care NHS Trust
Peter Hamilton	Non-Executive Director Greater Glasgow NHS Board
Mrs E Smith	Chair South Glasgow University Hospitals NHS Trust
Cllr J Handibode	Non-Executive Director Greater Glasgow NHS Board
Cllr D Collins	Non-Executive Director Greater Glasgow NHS Board
Rosslyn Crocket	Executive Director Greater Glasgow NHS Board (and Primary Care NHS Trust)
Mr A Haseeb	Trustee Yorkhill NHS Trust
Mr I Irvine	Trustee North Glasgow University Hospitals NHS Trust