Maternity Strategy Implementation Steering Group (MSISG)

Notes of a Meeting of the MSISG held on Wednesday 20 February 2008 at 2:00 pm
In the Boardroom, Dalian House, NHS Greater Glasgow & Clyde

Present:
Helen Byrne, Director Acute Services Strategy, Implementation and Planning (Chair)
Rosslyn Crocket, Director, Women & Children's Directorate
Alan Mathers, Clinical Director Obstetrics & Gynaecology
Anne Davidson, Staff Partnership, RCM Steward, Queen Mother’s Hospital
Dorothy Cafferty, Planning Manager, Women’s and Children’s Services
Sue Forsyth, Staff Partnership – UNISON
Douglas Colville Chair – GP Sub Committee
Anne MacPherson, Associate Director of Human Resources (Acute)
Mairi MacLeod, Planning Manager for New Children’s Hospital Project
Pauline Cameron, PFPI/Communications – Maternity
Ann Crumley, Head of OD Acute
Anne MacPherson, Associate Director of Human Resources, (Acute)
Willie Frame, Consultant Anaesthetist

1 Apologies

1.1 Apologies were received from Tony Curran, Iain Wallace, Jonathan Coutts, Lesley McIlrath, John Scott, Noreen Shields, Eleanor Stenhouse, Kate Munro, Cathy McGillivray and Ann Mitchell.

2 Notes of the MSISG Meeting held on 16 January 2008

2.1 Notes approved.

3 Matters Arising

3.1 West of Scotland Gynaecology Oncology (WoS Group): Dorothy Cafferty informed that the paper submitted to RCAG on 14 February 2008 had been well received and supported. The West of Scotland group were now looking at the financial implications with a view to financial sign off by WoS Boards.

Action DC/LMcI

3.2 Draft FBC Status and Approval Processes: Dorothy informed the group that a near final FBC was currently being considered for informal feedback by Mike Baxter (CIG) prior to being presented to the PRG meeting on 18 March 2008 and thereafter the final submission would go to CIG in April 2008. Planning permission has just been received from Glasgow City Council for the new build to take place.

Action CPG /DC

3.3 National Work on Neonatal: Alan Mathers reported that MAG met last week. A meeting has been arranged with the Scottish Government in the next 2 / 3 weeks. Regional plans are dependent on access being available to information across the regions.

3.4 Scoping Work: Nursery Provision NHSGGC: It was noted that the research and analysis work undertaken by Mark McAllister relates to a socio-economic benefits analysis of the two new hospitals on the Southern General Hospital site, and not to nursery provision. Mark has
been asked to present a review of key findings of his work at a future MSISG meeting (likely to be the MSISG meeting on 21 May 2008).

Action DC/MMcA

4 Performance Framework

4.1 Progress Monitoring Reports

a) Project Board Capital and Finance: Rosslyn Crocket reported on behalf of the Capital Project Board, highlighting that Ward 40 had now been demolished on the Southern General Hospital site, with piling works to follow in February 2008 which should last 6/8 weeks. The project remains on target. It was acknowledged that with the commencement of works this would create noise on the site. However processes have been put into place to keep noise levels to a minimum, and to be sensitive to patient and staff needs. Staff have been kept advised of the works programme. Sue Forsyth asked what the plans were for monitoring the noise levels of the ongoing work. Rosslyn reported that the Capital Team have been involved previously in projects of this nature and have worked very closely with Health and Safety. Messages had been issued to all staff and patients on the Southern General site. Anne Macpherson reported that Health and Safety were linking in to all teams on the site. Rosslyn pointed out that the piling is an essential part of the project. But of course noise will be kept to a minimum.

Rosslyn also reported that the Tenders for the building work expected by Friday 29 February 2008.

Action: RC/Capital Project Board

b) Pregnancy Pathway Sub Group (PPG): Alan Mathers reported on the paper tabled by Ann Holmesthat the work of the group remains on target. The KCND initiative will now roll out in August instead of April. Pauline reported that a lot of work is being carried out in conjunction with Practices but accommodation to hold all of the services in each of the Practices is causing some problems. Helen enquired what the next steps were for the group. The group will write up the feasibility study and scoping work carried out with the Practices. There is a planned Hub and Spoke presentation to the LMC on 17 March 2008. Douglas Colville felt that the LMC would welcome the update of services. Alan enquired about redesigning of the patient held records. Rosslyn reported that they were in dialogue with IT about electronic records. Alan thought that the differing IT systems across the City were the root cause of the problem.

Action: LMcl/AH

c) Neonatal Sub-Group: Rosslyn reported that the work was progressing but would not be finalised by the end of March as had been anticipated. The proposed date for integration June 2008. The recent recruitment drive has had a positive response. Medical rotas are being allocated at present, and a new portable incubator has been ordered. The training-needs for the new piece of equipment is being scoped.

Sue Forsyth spoke of the need for an additional educator for the 15 Band 5 nurses recruited. The University has also been approached to see if it can facilitate a course for neonatal nurses. Alan asked what the ANPs will do once they have completed their training. Rosslyn answered that Eleanor Stenhouse is looking at how roles are packaged for future development. Rosslyn also suggested that the model currently used in the Clyde area should be investigated as it appears to work there.

Action: JC

d) HR & Staff Communications Sub Group: Ann MacPherson reported that a few items
appear on this months update as “red” but these issues are in hand and are being pursued through the appropriate channels. Iain Reid, Rory Farrelly and Neil Wilson along with Ann are working on workforce planning issues and an update will be given at the next meeting.

Presentations are planned to take place shortly for staff with the venues just agreed. Staff will receive information about developments for the Maternity. The presentations will be for large or small groups of staff.

Ann Davidson spoke of the various issues surrounding Workforce Planning and the need to agree dates for ongoing meetings with key leads of service including Eleanor Stenhouse and Lesley McIlrath. Rosslyn reported that workforce issues are also discussed at the Directorate Partnership meeting. Ann MacPherson informed the meeting that there are many groups dealing with the issues surrounding workforce planning. Brian Cowan is leading for Acute services with Eunice Muir the lead for the Nurses. Plans need to be in place for 2014 but we need to identify gaps in the service that need to be addressed now. Helen asked Ann MacPherson to ensure that Brian Cowan is aware of the situation.

Action: AMacP

4.2 Updates

a) **Maternity Strategy OD Plan:** Ann Crumley issued a paper to the group giving an outline of the OD capacity plans for the next few years. Ann spoke of the ongoing workload for Gerry Hope with Maternity only being one part of his schedule. Ann had held discussions with Rosslyn about taking this work forward. The paper issued outlines a proposal to give provide additional capacity and support to groups and we need to open dialogue to progress further. Ann MacPherson spoke of the additional work that people are being asked to take on and why we need to look at additional resources. Sue Forsyth spoke of the action plans put in place for the 2B Project where they had no OD support. Dorothy spoke of the enormous amount of change taking place not only in Maternity but across the whole Acute service in Greater Glasgow and Clyde and the need for dedicated capacity and resource to take this forward. Helen referred to the Project Structure for a new hospital which will include organisational change, finance and procurement issues and the ASR implications. Rosslyn indicated that in Maternity developments need to be taken forward urgently. Ann Davidson spoke of the staff unrest when the move to PRM took place. Alan Mathers spoke of managing people who are working 10 / 15% above capacity and problems this brings. Ann Crumley highlighted the need to look at the workload of people already here and how we get additional resources for the work facing us in the future. Ann MacPherson pointed out that at present OD is part of HR and the core staff cover both issues. Helen spoke of the need to discuss this further outside this group and bring relevant findings back to the next meeting.

Action: AC/GH

b) **Clyde Maternity Review:** Helen asked Dorothy to ensure the Clyde report excludes all items which have now past. Helen indicated that a formal Scottish Health Council meeting would take place on 3 March 2008. We also have to look at the reasons behind why women do not use the CMU which was highlighted by the Independent Scrutiny Panel report. Elspeth Campbell reported that a consultation paper was being prepared to be issued week commencing 25 February 2008.

Action: CMacG/EC

c) **Community Engagement:** Pauline Cameron informed the group that the current focus for the community engagement agenda is ongoing in the South east of the City where feedback has been positive with the concern around transport being raised.

Action: PC

d) **New Children’s Hospital:** Mairi McLeod submitted a report giving a brief update on the OBC which was being presented to the Board on the 19 February 2008 and thereafter
to be sent to the Capital Investment Group on 26 February 2008 prior to being forwarded to Cabinet for consideration in March 2008. The NCH group are continuing to work alongside colleagues from Lothian.

**Action: MMcL**

5 **Key Messages:** Helen suggested key messages for the February MSISG bulletin should include the ongoing work of the Capital and Finance group, the planning consent approval of the Maternity by Glasgow City Council, the ongoing piling work. The tender date of 29 February for the new Maternity. The Beatson accommodation for antenatal for services in the West End of Glasgow. The HR/staff “Roadshows” being planned and the new date of August for the roll out of the update Pregnancy Pathway.

**Action: DC/PC**

6 **Any Other Business:**

6.1 **West End Accommodation for Maternity Services:** Rosslyn reported the work on upgrading the area identified on the former Beatson site has progressed with the Out Patients area being repainted and floored. Lesley McIlrath is working with the CHCP on a feasibility study for the Church Street premises. Rosslyn also spoke of planned initial talks with Tesco regarding accommodation for health clinics.

**Action: LMci**

6.2 **Progress of MSISG Group:** Helen advised that the future of the MSISG group is to be reviewed with a view to putting in place a structure appropriate to the implementation of the FBC. Helen asked Dorothy to develop a paper on the governance surrounding these issues for the group to discuss in April.

**Action: DC**

7 **Date and Time of Next Meeting:** The next meeting of the MSISG will be held on **Wednesday 19 March 2008** between **2.00 p.m. and 4.00 p.m.** in the Board Room 1, Dalian House Glasgow.

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**Distribution:** Members of the MSISG
Robert Calderwood, Chief Operating Officer, Acute Division
Graham Stewart – Clinical Director/Consultant Paediatrician, Clyde
Deb den Herder, Director of Acute Services, Clyde
Jacquie Campbell, General Manager, Women’s & Children’s Acute Services/Clyde
Audrey Taggart, Service Project Manager, Maternity
NHSGG&C Intranet