Safe use of pool vehicles

You should have a Driver’s pack: Disinfecting wipes, type IIR facemasks, alcohol based hand rub and disposable gloves.

All keys are sanitised after use and returned to base.

Please sanitise hands before receiving keys to vehicles and after returning them.

When entering vehicle:

1) Wear disposable gloves and clean frequently touch areas of the vehicle:
- Steering wheel
- Any dash buttons
- Gear stick
- Window button/opener
- Seatbelts
- Door handles interior and exterior

Dispose of gloves and sanitise hands.

2) Set extraction to circulate fresh air – No recirculation of air within vehicle if not already set.

3) Occupants in the car, including the driver, should wear a fluid resistant surgical mask (FRSM) provided it does not compromise driver safety in any way.

4) Windows in the car must be opened as far as possible taking account of weather conditions to maximise the ventilation in the space. The faster the vehicle travels the faster the air changes will occur, however, if stuck in traffic, please open the windows if travelling with another person.

5) Clean the vehicle after day’s use and return keys. The car must be cleaned regularly (at least daily). General cleaning wipes is sufficient unless a symptomatic or confirmed case of COVID-19 has been in the vehicle in which case a disinfectant should be used.

PLEASE REMEMBER:

- Continue to undertake Lateral Flow Testing
- Staff must not travel to work/car share if they have symptoms compatible with a diagnosis of COVID-19.
- Ideally, no more than 2 people should travel in a vehicle at any one time
- Use the biggest car available for car sharing purposes
- Car sharing should be arranged in such a way that staff share the car journey with the same person each time to minimise the opportunity for exposure. Rotas should be planned in advance to take account of the same staff commuting together/car sharing as far as possible
- An Occupant’s safest position is to be seated at the back diagonally across driver. Keep as much distance as possible.
- Occupants should perform hand hygiene using an alcohol based hand rub (ABHR) before entering the vehicle and again on leaving the vehicle.
- Occupants should avoid eating in the vehicle
- Passengers in the vehicle should minimise any surfaces touched
- Keep the volume of any music/radio being played to a minimum to prevent the need to raise voices in the car
- Keep tissues and a small plastic bag to catch and bin sneezes.