

GREATER GLASGOW AND CLYDE NHS BOARD

**Minutes of a Meeting of the
Area Clinical Forum
held in Meeting Room B, Dalian House
350 St Vincent Street, Glasgow
on Thursday 1 November 2007 at 1.00 pm**

P R E S E N T

Clive Bell – in the Chair (Chair, ADC)

Gale Leslie	Chair, AOC
Margaret Hastings	Chair, AAHP&HCSC

I N A T T E N D A N C E

Richard Groden	-	Observer, CH(C)P Committee
Prof Sir John Arbuthnott	-	Chairman, NHSGGC
Shirley Gordon	-	Secretariat Manager

ACTION BY

40. APOLOGIES

Apologies for absence were intimated on behalf of Brian Cowan, Scott Bryson, Douglas Colville, Ian Miller and Leslie MacGillivray.

It was reported that Gail Caldwell (Chair, APC) had accepted a new post in NHS Forth Valley. As such, the APC would elect, at its December meeting, a new Chair. This person would replace Gail as a Member of the ACF.

41. MINUTES

The Minutes of the meeting of the Area Clinical Forum [ACF(M)07/5] held on Thursday 20 September 2007 were approved as an accurate record.

42. MATTERS ARISING

(i) Pharmacy Representative on the Clinical Reference Group

Margaret Hastings agreed to contact the APC Secretary (David McLure) to ask that the APC nominate a pharmacy representative onto the Clinical Reference Group.

**M Hastings/
APC**

(ii) IT Presentation at ADC

Clive Bell reported that it was his intention to invite Richard Copland (Director of Health Information and Technology) to the January meeting of the ADC.

ADC

NOTED

43. LOOK BACK AT ACF'S MEETING WITH THE CABINET SECRETARY ON 10 OCTOBER 2007

The ACF had a slot between 9.00 and 9.45 am on 10 October 2007 with the Cabinet Secretary (and her senior officials) during her visit to NHSGGC for its Annual Review meeting. One Member from each of the Advisory Committees was in attendance along with Brian Cowan (Medical Director) and Rosslyn Crocket (Nurse Director). Those who had attended the meeting considered it to have been very useful and engaging. It provided an opportunity to raise the following issues:

- An effective national IM&IT strategy
- Decontamination and the Glennie Standards
- Modernising Medical Careers
- Opportunities of the new pharmacy contract in addressing long-term conditions
- Out of hours services
- National enhanced services
- Impact of independent scrutiny in service changes
- Workforce planning

Sir John reported that the Cabinet Secretary and her senior officers had had three meetings in the morning session; firstly with the Board's Area Clinical Forum, secondly with the Area Partnership Forum and thirdly with a patients' group, facilitated by the Scottish Health Council. Following that, the Cabinet Secretary visited the Keep Well Project at Springburn Health Centre where she met with staff and patients.

Sir John reported that the afternoon session was the formal Annual Review meeting and was attended by around 400 people. Sir John had introduced the session by presenting the Board's self-assessment on progress made to transform health and health services in ways that would bring many benefits to local citizens. Key areas were probed by the Cabinet Secretary encouraging interesting debate. The Cabinet Secretary had concluded by saying that it was her intention to engage further with the audience in future years striking a balance between engaging with those in attendance as well as probing Board senior officers. This approach was welcomed by Sir John.

When the feedback letter had been received from the Cabinet Secretary on the day, it would be included on the next ACF agenda for Members' information.

**Secretary/Next
ACF Agenda**

NOTED

44. ACF'S CONTRIBUTION TO THE IT AGENDA IN NHSGGC

At the last ACF meeting on 20 September 2007, Richard Copland (Director of Health Information and Technology) welcomed views from the ACF on how his IT Directorate could get cohesive clinical input. It was recognised that clinicians must be involved in the e-health agenda in Scotland for it to operate effectively and, as such, there was a real need to get clinical groups engaged in this work. Given this, it was agreed that each of the Advisory Committees should discuss how best their own professions could contribute to the e-health agenda and that this be further discussed at a future ACF meeting.

**All Advisory
Committees**

Members went on to discuss the sharing of patient information across health professionals using proper consent models. There was a distinction between managing data and using information that could be generated from this data recognising, in particular, that all health professionals did not require to see a patient's full record – summary relevant points were, however, crucial to providing seamless care.

Margaret Hastings confirmed that in the Scottish Government Health Department's consultation document "Better Health Better Care" there was a suggestion that a revised e-health strategy would be compiled. This would be discussed by the ACF when it was issued.

Richard Copland now received all ACF agendas and had agreed to be pro-active in attending meetings where IT was being discussed. The ACF welcomed this invitation and hoped to get regular updates on the key dates/milestones of achievements in regard to IT.

NOTED

45. PROGRAMME OF ACF MEETINGS - 2008

Members discussed their programme of meetings for 2008.

Members thought it would be most helpful to try and tie ACF meetings in with the NHS Board schedule of meetings. As such, it was agreed that the ACF be held bi-monthly on Thursday afternoons between 2.00 pm and 4.00 pm on the following dates:

Thursday 07 February 2008
Thursday 03 April 2008
Thursday 05 June 2008
Thursday 07 August 2008
Thursday 16 October 2008
Thursday 04 December 2007

All Members were asked to note these dates in their diary.

All Members

NOTED

46. ADVISORY COMMITTEE MEETING UPDATES

(i) AOC – Gale Leslie reported the following items which had been discussed at the last AOC meeting:

- The historical difficulty of claiming for the treatment of patients who had had cataract operations.
- The emergency eye care treatment provision in NHSGGC – the only provider was at Gartnavel and the service was provided only within set hours.
- The setting up of a website for Glasgow Optometrists.
- NHS Grampian no longer had an A & E Eye Department – all patients were seen by Optometrists and thereafter referred if necessary.

(ii) CH(C)P Committee – Richard Groden reported that although a formal CH(C)P Committee had not been set up all CH(C)Ps had been considering the health visitor review.

(iii) AAHP&HCSC – Margaret Hastings reported that the Committee had recently discussed the following:

- IM&T Strategy.
- Non medical prescribing.
- Better Health Better Care.
- Performance report of the Committee.

(iv) ADC – Clive Bell reported that the ADC and GP Subcommittee had recently discussed:

- P-CAT audit – was now complete and feedback was awaited.
- Funding had been announced for 2008s decontamination initiative.
- Dental hygienists.

(v) The Secretary reported that since the last Scotland-wide ACF Chairs Group meeting, it had been agreed that each ACF share its Minutes for information. As they came in, the Secretary would circulate these to ACF Members for information. So far, Minutes from NHS Borders and NHS Ayrshire and Arran ACFs had been circulated. Similarly, the Secretary would send NHSGGC's ACF Minutes to the Secretary of the Scotland-wide Chair's Group.

NOTED

47. ANY OTHER BUSINESS

Retirement of Professor Sir John Arbuthnott

Clive Bell noted that this would be the last ACF meeting attended by Sir John prior to his retirement at the end of the month. Members thanked Sir John for his attendance and contribution to the ACF which had been greatly appreciated. The ACF wished him well for a long and happy retirement.

NOTED

48. DATE OF NEXT MEETING

Date: Thursday 13 December 2007

Place: Dalian House

Time: 1.00 pm to 3.00 pm