WORKLIFE BALANCE (FAMILY FRIENDLY POLICIES) AND ATTENDANCE MANAGEMENT POLICY:

The policies harmonise the different arrangements which were in place in the former NHS Greater Glasgow Trusts and NHS Argyll and Clyde to ensure a consistent approach for all staff across NHSGGC.

**Worklife Balance (Family Friendly Policies)** - the Board is committed to equal opportunities and the promotion of flexible, employee friendly, working practices for everyone. By implementing this set of policies, the Board aims to create an environment that will allow all employees to utilise their skills, talents and experience and thereby allow it to both recruit and retain a well motivated workforce.

**Attendance Management Policy** - the Board has a duty of care towards its employees for ensuring good standards of health, fitness and wellbeing and to provide appropriate support, intervention and treatment where required.

The employees of NHS Greater Glasgow & Clyde are its greatest resource and through them all services are delivered and improved. Promoting attendance is crucial in the development of an efficient service.

The policy therefore aims to give all those working in the service (managers or those being managed) clear guidance, training and support on the issues relating to promoting employee health and attendance.

The policies can be accessed on Staff Net. If you have any questions relating to the above policies please contact the HR Department on 01389 812355. In conjunction with HR & Staff Side representatives, team awareness sessions will be delivered which will also provide staff with the opportunity to ask questions.

**KICC UPDATE**

An admin sub group has just been set up to explore, discuss and plan for the reception area and the admin support functions within the new KICC building. This group has both admin and human resource representations from both organisations and will hold their first meeting shortly.

If you have any particular issues which you would wish to be discussed, please contact either Nancy Potts or Sandra Burt.
A Project Manager’s post for the KICC is currently being developed. This will most likely be a secondment and will last until the implementation stage of the project.

A health and safety policy sub group has been working on rationalising policies to protect staff’s safety with the move into the new building. This group will report back to the operations group which all team leaders attend.

Work will be underway in July to begin to populate inter and intranet web sites for both organisations. We aim to place all briefs onto these sites with links to the other KI projects. Recently the project leads attended both the PPF and Access panel to update them on developments. These meetings were valuable in gaining insight and information on disability and access issues.

The sod cutting event for the Kirkintilloch link road has been postponed until after the council recess, this will likely happen in August.

**MOVING AND HANDLING POLICY**

This policy has been produced in consultation with staff and compliments the NHSGGC Health and Safety Policy (2008).

NHSGGC recognises its duty of care to employees and its responsibility as an employer and attaches major importance to the health, safety and welfare of staff. It is acknowledged that staff involved in the moving and handling of patients or loads may face the risk of injury, therefore the aim of this policy is, through risk assessment, to reduce this risk to the lowest level reasonably practicable; whilst meeting the needs of the patient or client by promoting independence and rehabilitation.

This policy is applicable to all members of staff, casual staff and independent contractors working on NHSGGC premises.

The policy can be accessed through the Health and Safety section on StaffNet or by contacting the CHP Administration Office on 0141 201 3347

**HEALTHY WORKING LIVES**

The portfolios of evidence for the Bronze Healthy Working Lives Award have been signed off this week by Karen Murray and will be submitted to Healthy Working Lives on 21st July. A big thank you to Fiona McGuire and the members of the Health Improvement Team, and all the staff from across the CHP who have contributed to the portfolio of evidence and participated in the events.

We hope that staff will continue to support the Health Working Lives initiatives and events and come along for the Jogging Network.

**NHS 60TH ANNIVERSARY EVENTS ACROSS THE CHP**

**Painting Competition**

The schools painting competition received approximately 200 entries from local schools. The winner was Regan Gillan from St Machan’s Primary School. Congratulations and well done!
Writing Competition

This winning entry came from ‘Hector the Wayside Poet’ from Twechar Day Care

**A SIMPLE TRUTH**

These services are much maligned  
The butt of endless jokes  
And yet the memories left behind  
Are of kind and gentle folk  

Who strive to fulfil their motto  
And give us what we crave  
A service that is unsurpassed  
From cradle to the grave  

As I have grown older  
And my aches and pains progress  
This world would be a poorer place  
Without the N.H.S.

Staff Sponsored Walk

Staff from the CHP and members of their families participated in the CHP 60th anniversary sponsored walk from Townhead Clinic to Lennoxtown Clinic raising over £490 for Kidney Research.

**CONGRATULATIONS**

Congratulations go to Leanne Connell, District Nurse in Bishopbriggs for being shortlisted for the Local Hero 60th anniversary NHS Diamond Awards. The winners of each category will be announced at the 60th anniversary celebrations on 5th July at Glasgow Concert Hall. Leanne stated that this nomination was recognition of dedication commitment shown by every member of the Bishopbriggs District Nursing team and warmly praised all her colleagues.

**NEW APPOINTMENTS TO EAST DUNBARTONSHIRE CHP**

East Dunbartonshire CHP is pleased to announce the appointments of two Senior Nurses. Ann McDaid, District Nursing Sister, assumed the duties of Senior Nurse, Adult Protection, on 30th June 2008. Wendy Mitchell joined East Dunbartonshire CHP as Senior Nurse for Children and Families on 7th July 2008.

June saw the departure of Lead CHP Pharmacist Elaine Aggleton. Colleagues are sorry to mark the end of her time with CHP, but hope Elaine’s CHP experience will benefit her in her future endeavours. Carolyn Fitzpatrick has been appointed and will soon join the CHP as Lead Pharmacist Prescribing and Clinical Pharmacy.