Speech & Language Therapy
Local Referral, Triage & Discharge Procedures

**Referrals**
- Speech and language therapy has an open referral system
- All referrals require signed consent from the child’s parent or carer
- Referral forms can be obtained from the SLT Department
- Referrals received are screened by SLT Team Leaders.

**Triage**
- Following acceptance of appropriate referrals, the patient will be offered a Triage appointment, this may be either telephone or face to face contact
- This triage appointment will be within 8 weeks
- The information obtained at triage will help us decide whether the child requires assessment or discharge from the SLT service
- The management decision will be made in discussion with the parent/carer
- Referrers will receive a letter informing them of the outcome of the triage appointment
- If the patient fails to attend without notification the NHS GG&C Non Attendees & Non Engagement/unseen child protocol will apply.

**Discharge**
- The patient may be discharged at any point following referral, after a case management decision to do so
- Failure to contact the service or attend a booked appointment may result in discharge. The NHS GG & C Non Attendees & Non Engagement/Unseen Child protocol will apply.