

**Youth Panel Meeting**  
**Thursday 26<sup>th</sup> March 2009**  
**Yorkhill Children's Hospital**  
**6pm**

1. **Present:** Elizabeth  
Joe  
Jackie  
Tari  
Beanne  
Alison  
Sylvia  
Kate Munro  
Sarah Brady

**Apologies:** Lisa  
Andrew

**2. Fundraising for activities update**

- Yorkhill Children's Foundation – Kate explained to everyone that the deadline to get this application form in is Sunday 19<sup>th</sup> April 2009. Jackie then agreed to update the application form with any feedback that she receives the next time that she is working. Jackie would like any comments sent to her email address as soon as possible because of the fast approaching deadline.
- Alison then gave feedback of her meeting with Abigail Stein from the Yorkhill Children's Foundation. Abigail is a fundraiser with the charity and Alison said that she had received some very useful information from Abigail about bag packing in supermarkets. Alison told the group that the Yorkhill Children's Foundation are already fundraising at some of the supermarkets within the Greater Glasgow and Clyde area including Tesco at Silverburn, Port Glasgow and Shettleston. Abigail also advised Alison not to ask in ASDA stores because the procedure for organising the bag packing would take too long. The supermarkets that she suggested that the Youth Panel tries are Tesco at Springburn, Coatbridge, Milingavie, Maryhill, Bishopbriggs and Wishaw. Abigail also suggested that the group tries Morrisons at Partick. Alison reported that she had drafted a letter to the Store Managers and agreed to send out the draft to the other members of the Youth Panel to get feedback about it. Alison also agreed to let everyone know once the replies from the supermarkets come back.
- Cake Sales – Kate and Elizabeth reported that they had emailed Frank from Facilities at Yorkhill Hospital to ask if the Youth Panel could hold a cake sale within the foyer of Yorkhill Children's Hospital. Unfortunately Frank replied by saying that the Youth Panel would not be able to hold a cake sale in the hospital due to Health and Safety and legal reasons.
- Frank from Facilities at Yorkhill Hospital also advised not to hold a raffle in the hospital because the Youth Panel might not raise a lot of money due to the fact that everyone sells raffle tickets in the hospital and the fact that the Youth Panel might spend more money than what they got back.
- Due to all of these fundraising ideas not going ahead, Kate suggested that the Youth Panel raises the amount on the application form to Yorkhill Children's Foundation from £1000 to £1500. This will be done so that the application form can be handed in before the deadline on Sunday 19<sup>th</sup> April 2009.

- The other idea that the Youth Panel came up with at the previous meeting was Joe taking part in the Great Edinburgh Run on the 3<sup>rd</sup> May 2009. Kate suggested that Joe designs some sponsor forms so that each member of the Youth Panel can get as many sponsors as possible. Joe also agreed to write a bit about himself to go onto the front of the sponsor form.

### **3. Progress of website/forum for Canada**

Joe said that he had not yet met with John Abbott from IT. He said, however, that he is due to meet with him on Monday 6<sup>th</sup> April 2009 to get advice for setting up the website/forum for Canada.

### **4. Marketing – The Youth Panel**

- Jackie reported back to everyone at the meeting about the work that she has been doing to promote and market the Youth Panel. She said that Radio Lollipop had not got back to her about the email that she had sent them asking if they could put an advert into the programme about the Youth Panel.
- Jackie also reported that the person in charge of the “End of Term” magazine had not yet got back to Jackie about putting an article into the magazine about the Youth Panel. He said that he would get back to Jackie with an answer soon.
- Kate said that Mark McAllister from Community Engagement had helped with the design of the leaflet to help promote the Youth Panel. Kate suggested that the text that has to be filled in should be either taken from the draft leaflet that Alison had started last year or the application form for the Yorkhill Children's Foundation. Jackie then went on to ask for any comments about the layout of the leaflet and the suggestions that were given were: “put a photo from the Robert Currie Football Festival on the front cover.” or “have a mug shot of everyone on the front cover.” Jackie asked that any other comments should be sent to her by Friday 3<sup>rd</sup> April 2009. It was also suggested that any comments given should be put into a message in the leaflet that would be suitable in years to come.

### **5. Feedback on trip to NES Reception at the Scottish Parliament on 12<sup>th</sup> March 2009**

The Youth Panel members that were at this event reported on what the event was like and how well it was organised. Everyone that was there said that they had enjoyed it, however, they said that the YPAG Group that were hosting the event were national and got involved in many areas of work whereas the Youth Panel have got a fixed agenda of work to do. However, the Youth Panel members agreed that it was hard to identify the YPAG members as they were not really talking about the work that they do. The Youth Panel members did, although, like the marketing that the YPAG were doing in order to promote themselves and will hopefully take on some of the ideas to help promote the Youth Panel.

### **6. AOB**

- Dates for Canada – due to some of the members of the Youth Panel not being able to go to the Canada during the dates that had been proposed earlier, Kate asked if Monday 17<sup>th</sup> August - 21<sup>st</sup> August 2009 would be suitable for everyone. Kate asked everyone to keep Sunday 16<sup>th</sup> August - 22<sup>nd</sup> August free for the trip and asked that everyone could email her if there are any problems with these dates by Wednesday 1<sup>st</sup> April 2009. She said that she would email everyone about the change of dates on Monday 30<sup>th</sup> March 2009.
- Joe, Jackie and Tari then reported back that they had met to talk about asking different people and shops to donate raffle prizes. However, because of the feedback that was given earlier in this meeting about the raffle prizes, this will not go ahead.

- Kate then brought up the subject of preparing the Code of Conduct for the trip to Canada and asked if the Youth Panel members could discuss and write out a Code of Conduct at the next meeting. For example, what expectations the members of the Youth Panel have of how the staff should behave and vice versa – this will include the role of the Nurse who will be going on the trip with the Youth Panel members.

#### **7. Date of Next Meeting**

Thursday 28<sup>th</sup> May 2009 at 6pm