

Department of **XXX**
ADDRESS



<< insert PROJECT TITLE >>

Information Sheet

We would like to invite you to take part in a research study. Before you decide you need to understand why the research is being done and what it would involve for you. Please take time to read the following information carefully. Talk to others about the study if you wish. Ask us if there is anything that is not clear or if you would like more information.

Who is conducting the research?

The research is being carried out by **<<insert name>>** and **<<insert name>>** from the Department of **<<insert name>>** .

What is the purpose of the study?

i.e. education should be included

Why have I been invited?

You have been invited to take part in this study as you have

Do I have to take part?

It is up to you to decide. We will describe the study and go through this information sheet, which we will then give to you. You will be asked to sign a consent form to show you have agreed to take part. You are free to withdraw at any time, without giving reason. This would not affect the standard of care you receive or your future treatment.

What does taking part involve?

What happens to the information?

Your identity and personal information will be completely confidential and known only to the researcher. The information obtained will remain confidential and stored within a locked filing cabinet. The data are held in accordance with the Data Protection Act,

which means that we keep it safely and cannot reveal it to other people, without your permission.

What are the possible benefits of taking part?

It is hoped that by taking part in this research, you will be providing valuable information regarding <<insert details>>

Who has reviewed the study?

This study has been reviewed by the NHS South Glasgow and Clyde Local Research Ethics Committee.

If you have any further questions?

We will give you a copy of the information sheet and signed consent form to keep. If you would like more information about the study and wish to speak to someone **not** closely linked to the study, please contact <<insert name>>.

Contacts:

<<insert name>>

If you have a complaint about any aspect of the study?

If you are unhappy about any aspect of the study and wish to make a complaint, please contact the researcher in the first instance but the normal NHS complaint mechanisms is also available to you.

Thank-you for your time and co-operation